



Government of Nepal  
Ministry of Finance  
**Inland Revenue Department**  
Lazimpat, Kathmandu, Nepal

**Clarification No. 1**

This is to inform all concerned that Government of Nepal, Ministry of Finance, Inland Revenue Department, Lazimpat, Kathmandu, Nepal has made following clarification on the queries raised by the bidders on the bidding document for the Security Printing, Supply and Delivery of Excise Stamps under International Competitive Bidding, IFB No.: IRD/G/ICB/01/2077-78 published in the "Gorkhapatra" national daily on October 14, 2020.

S. N.	Reference of the bidding document	Existing provision	Amendment Requested from Bidder or Query from Bidders	Response from the Purchaser
1	Section III. Evaluation and Qualification Criteria - Qualification Criteria	<p>Experience criteria on clause (2) and (5)</p> <p>Clause (2) (ii): "... the bidder must have printed and supplied Bank Notes or Machine Readable Passports or postal stamps or National Identity card or Smart Driving License for at least two countries during last ten years"</p> <p>Clause (2) (iii): "Submit details of Purchaser (including certificate of completion from the Purchaser) to whom Security Paper Based Excise Stamps and Bank Notes or Machine Readable Passports or postal stamps or</p>	<p>Amendment Requested as:</p> <p>Clause (2) (ii): "... the bidder must have printed and supplied Bank Notes or Machine Readable Passports or postal stamps or National Identity card or Smart Driving License or Visas for at least two countries during last ten years"</p> <p>Clause (2) (iii): "Submit details of Purchaser (including certificate of completion from the Purchaser) to whom Security Paper Based Excise Stamps and Bank Notes or Machine Readable Passports or postal stamps</p>	<p>The provision in the Section III. Evaluation and Qualification Criteria - Qualification Criteria - clause (2) and (5) remains valid.</p>

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		<p>National Identity card or Smart Driving License were delivered. ....”</p> <p>Clause (5): “The Bidder should have supplied Security Paper Based Excise Stamps and Bank Notes or Machine Readable Passports or postal stamps or National Identity card or Smart Driving License worth annual.....”</p>	<p>or National Identity card or Smart Driving License or Visas were delivered. ....”</p> <p>Clause (5): “The Bidder should have supplied Security Paper Based Excise Stamps and Bank Notes or Machine Readable Passports or postal stamps or National Identity card or Smart Driving License or Visas worth annual.....”</p>	
2	Section III. Evaluation and Qualification Criteria - Qualification Criteria	Clause (3): “The Bidder must have printed and supplied Security Paper Based Excise Stamps in reel and sheet forms for at least two countries during last Ten years. ....”	<p>Queries from Bidder</p> <p>(1) Is it satisfactory for this requirement if the Bidder can show references for Security Paper Based Excise Stamps only in sheet format for two countries during the last ten years?</p> <p>(2) Is the intaglio printing a mandatory requirement for the production of the Excise Stamps?</p>	<p>(1) The provision of Section III. Evaluation and Qualification Criteria - Qualification Criteria - clause (3) remains valid.</p> <p>(2) The provision of Section III. Evaluation and Qualification Criteria - Qualification Criteria remains valid. Experience of intaglio printing is not relevant.</p>

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			<p>(3) Could you please provide information regarding exact quantity of tax stamps on 1 pcs reel?</p> <p>(4) Could you please provide us exact information about core diameter and maximum outer diameter of the reel?</p> <p>(5) Could you please provide us exact information of tax stamps orientation on the reel? Is tax stamp the longer or shorter side parallel to core of the reel?</p>	<p>(3) Exact quantity of Excise stamps on 1 reel is 20000.</p> <p>(4) Diameter can be calculated from stamp size and number of stamps per reel.</p> <p>(5) Tax Stamp shall be printed on shorter side parallel to core of the reel.</p>
3	Section III. Evaluation and Qualification Criteria - Qualification Criteria	Clause 2 (i) The Bidder must have printed and supplied Security Paper Based Excise Stamps for at least two countries during last ten years.	<p>Bidder Requested amendment as:</p> <p>“The Bidder must have printed and supplied Security Paper Based Excise Stamps or Machine Readable Passports or postal stamps or National Identity card or Smart Driving License for at least two countries during last ten years.”</p>	The provision in the Section III. Evaluation and Qualification Criteria - Qualification Criteria - clause 2 (i) remains valid.
4	Section III. Evaluation and Qualification	Clause 3: “The Bidder must have printed and supplied Security Paper Based Excise	“The Bidder must have printed and supplied Security Paper Based Excise Stamps in reel and sheet forms or	The provision in the Section III. Evaluation and Qualification Criteria -

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	Criteria - Qualification Criteria	Stamps in reel and sheet forms for at least two countries during last Ten years. ....”	Machine Readable Passports or postal stamps or National Identity card or Smart Driving License for at least two countries during last Ten years. ....”	Qualification Criteria - clause 3 remains valid.
5	Section III. Evaluation and Qualification Criteria - Qualification Criteria	Clause 4: “The Bidder must have already printed and supplied Five Thousand Million Security Paper Based Excise Stamps within last Ten years. ....”	“The Bidder must have already printed and supplied Five Thousand Million Security Paper Based Excise Stamps within last Ten years or Machine Readable Passports or postal stamps or National Identity card or Smart Driving License. ....”	The provision in the Section III. Evaluation and Qualification Criteria - Qualification Criteria - clause 4 remains valid.
6	Section II. Bid Data Sheet -ITB 4.1	“Amendment in ITB Clause 4.1: <b>Joint Venture is not Applicable</b> ”	“Amendment in ITB Clause 4.1: <b>Joint Operation between 2 company is allowed</b> ”	The provision in Section II. Bid Data Sheet - ITB 4.1 remains valid. Please refer Section II. Bid Data Sheet - ITB 4.1.
7	Section II. Bid Data Sheet – ITB 15.6 b (i)	For Goods offered from outside the Purchaser’s country, the Bidder shall quote prices using the following Incoterm: CIP Inland Revenue Office, Bharatpur, Chitawan (approximately 140 km far from Dry Port Custom Office, (Sirsaiya) Birgunj, Parsa, Nepal.	Since the term of price is CIP and landing charge at purchaser port is include in the price, please kindly advise Service Level Agreement from purchaser to make bidder able to settle the clearance to enable the	The provision in Section II. Bid Data Sheet – ITB 15.6 b (i) remains valid.

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			goods move from the port for delivery to IRD warehouse.							
8	Section V. Schedule of Requirements - 3. Technical Specifications	<p>Technical Specification of Excise Stamps:</p> <p>(2) Specifications of excise stamps for Readymade Liquors in serial no 8:</p> <table border="1" data-bbox="527 613 1068 906"> <tr> <td data-bbox="527 613 688 906"><b>Adhesive</b></td> <td data-bbox="688 613 1068 683">Permanent Adhesive.</td> </tr> <tr> <td data-bbox="527 683 688 797"></td> <td data-bbox="688 683 1068 797">Initial Tack: <math>\geq 10</math> N/25mm.</td> </tr> <tr> <td data-bbox="527 797 688 906"></td> <td data-bbox="688 797 1068 906">Applicable Temperature: (-20) to 80 °C.</td> </tr> </table>	<b>Adhesive</b>	Permanent Adhesive.		Initial Tack: $\geq 10$ N/25mm.		Applicable Temperature: (-20) to 80 °C.	Whether it is acceptable to have a grain direction along the short side of the stamp.	The provision of Section V. Schedule of Requirements - 3. Technical Specifications remains valid. Please refer Section V. Schedule of Requirements - 3. Technical Specifications.
<b>Adhesive</b>	Permanent Adhesive.									
	Initial Tack: $\geq 10$ N/25mm.									
	Applicable Temperature: (-20) to 80 °C.									
9	Section V. Schedule of Requirements - 3. Technical Specifications	<p>Technical Specification of Excise Stamps:</p> <p>(1) Specifications of Excise stamps for Cigarettes in serial no 15:</p> <p>“QR Code: 1cm×1cm size, revealed indicated text with encrypted information of stamp type, serial number and status and other technical details will provided by the Inland Revenue Department at the time of contract agreement”</p>	Query from Bidder: What is the maximum number of characters planned for placement in the QR code?	The maximum alphanumeric characters planned for placement in the QR code is 20 characters.						

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		<p>(2) Specifications of excise stamps for Readymade Liquors in serial no 15:</p> <p>“QR Code: 1cm×1cm size, revealed indicated text with encrypted information of stamp type, serial number and status and other technical details will provided by the Inland Revenue Department at the time of contract agreement”</p> <p>(3) Specifications of Excise stamps for Nonsmoking Tobacco Products in serial no 15:</p> <p>“QR Code: 1cm×1cm size, revealed indicated text with encrypted information of stamp type, serial number and status and other technical details will provided by the Inland Revenue Department at the time of contract agreement”</p>		
10		<b>Sample Stamps</b>	Can you provide us with stamp samples in order we could study them and plan our production capability and possibility	Bidders can visit IRD for observing sample stamps.
11	Invitation for Bids, clause 1	Ministry of Finance, Inland Revenue Department, invites Electronic bids from all eligible bidders of Security Printers for the	Please confirm that bids shall be submitted in electronic version only. E.g. Please confirm that bidders shall	Bidders shall submit bid documents along with other required documents through

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		procurement of Security Printing, Supply and Delivery of Excise Stamps from all countries.	not send any physical application, documents, samples etc. for participation in the Project.	<a href="https://bolpatra.gov.np/egp">https://bolpatra.gov.np/egp</a> portal. If any bidder wants to also submit physical copy of those documents, they can submit it to purchaser within 15 days of bid opening.
12	Section II. Bid Data Sheet,	<p><b>ITB 15.6 (b) i</b> For Goods offered from outside the Purchaser's country, the Bidder shall quote prices using the following Incoterm: <b>CIP Inland Revenue Office, Bharatpur, Chitawan (approxmetly 140 km far from Dry Port Custom Office, (Sir Saiya) Birgunj, Parsa, Nepal.</b></p> <p><b>ITB 15.6 (b) ii and c (v)</b> Final Destination (Project Site): <b>Inland Revenue Office, Bharatpur, Chitawan, Nepal (approxmetly 140 km far from Dry Port Custom Office, (Sir Saiya) Birgunj, Parsa, Nepal.</b></p>	Please confirm that Inland Revenue Department shall be responsible for custom clearance, import procedure upon goods reaching port of destination or border point, warehousing at customs and other cost related to import procedure of the goods. Bidders are responsible for local transportation only to the final destination only.	The provision of Section II Bid Data Sheet ITB 15.6 (b) i and ii, and c(v) remains valid. Please refer those clauses.
13	Section I. Instructions to Bidders, clause 43	<p><b>42.1 (ii)</b> For the bid price of the bidder selected for acceptance is more than 15 (fifteen) percent below of the cost estimate, the performance security amount shall be determined as</p>	<p>a) What "Cost Estimate" is used by Inland Revenue department?</p> <p>b) What is allocated budget for the project?</p> <p>c) Please confirm if bid exceeding the cost estimate/Allocated budget for the</p>	a) Cost estimate will be used for calculating performance security amount for the selected Bidder. Public Procurement law of Nepal restricts publicly disclosure of cost estimate amount.

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		<p>follows:</p> <p><b>Performance Security Amount = [(0.85 x Cost Estimate – Bid Price) x 0.5] + 5% of Bid Price.</b></p> <p>The Bid Price and Cost Estimate shall be exclusive of Value Added Tax.</p>	<p>project shall be accepted by IRD and tender shall not be cancelled.</p>	<p>b) Public Procurement law of Nepal restricts publicly disclosure of allocated budget for the project.</p> <p>c) Procurement will be based on prevailing Procurement laws of Nepal.</p>
14	Section III. Evaluation and Qualification Criteria	<p>Clause 10- Other qualifications.</p> <p>The Bidder shall furnish documentary evidence that it meets the following financial requirement(s):</p> <p>(iii) Availability of or access to cash or overdraft or liquid assets or unconditional line of credit amounting US\$ 4,000,000.00 (Four million US Dollars) or equivalent. The bidder/s is required to submit duly audited Cash Flow Statement or along with the respective Balance Sheet including “Letter of Commitment for Bank’s Undertaking for Line of Credit” in the format stated under Bid Forms.</p>	<p>Please confirm that in case Bidders submit a duly audited Cash flow Statement which confirms availability of cash and cash equivalent to over US\$4,000,000.00 (Four Million USD) at the end of 2019, no “Letter of Commitment for Bank’s undertaking for line of credit” on the format stated under Bid Forms” is required.</p>	<p>Please refer Section III. Evaluation and Qualification Criteria clause 10 (iii). The provisions of Section III. Evaluation and Qualification Criteria clause 10 (iii) remains valid.</p>
15	Section III. 1. List of Goods and Delivery schedule	<p>150 days for first purchase order and 120 days for other concerned Purchase Orders from the date of opening of LC</p>	<p>Please confirm that LC shall be opened after Government of Nepal, Ministry of Finance, Inland Revenue Department confirms final proofs/SPECIMENS of all 42 excise stamps.</p>	<p>The provision in Section III. 1. List of Goods and Delivery schedule remains valid. Please refer Section III. 1. List of Goods and Delivery schedule and 2.</p>



S. N.	Reference of the bidding document	Existing provision	Amendment Requested from Bidder or Query from Bidders	Response from the Purchaser
				List of Related Services and Completion Schedule.
16	Section III. 2. List of Related Services and Completion Schedule.	Digital Submission of forty two (42) sample excise stamps : 10 days from receiving designs from purchaser	<ul style="list-style-type: none"> <li>a) What is the format the Purchaser shall supply the designs?</li> <li>b) What is the acceptable format of Digital Submission of forty-two (42) sample excise stamps?</li> </ul>	IRD will provide the design format at the time of contract after selection of supplier.
17	Section VII. Special Conditions of Contract	GCC11.1 f) Certificate of origin from the authorized agency/ies of the concerned country.	<ul style="list-style-type: none"> <li>a) What is nominated inspection agency which shall inspect the goods?</li> <li>b) In case no external inspection agency shall be hired, please confirm if it sufficient to provide Supplier's factory inspection report only.</li> <li>c) Who shall bear the costs associated with such inspection procedure?</li> </ul>	Inland Revenue Department shall assign the inspection agency if required. In such case IRD would bear the inspection cost. Prior to it, the Supplier shall submit the inspection report on its own. Such cost shall be borne by the supplier.
18	Section VII. Special Conditions of Contract	GCC 15.1 The terms of payment to be made to the Sup The LC shall be opened based on the each job order amount within thirty (30) days of issuing of each job order.  (i) On Shipment: Fifty (50) percent of the Contract amount (as per job order) of the	<ul style="list-style-type: none"> <li>a) Considering that purchase order shall be provided four times within the contract period, please confirm if LC shall also be issued three times within the contract period for each separate purchase order.</li> <li>b) What is the period/during how</li> </ul>	<ul style="list-style-type: none"> <li>a) LC shall be issued three times within the contract period for each separate purchase order.</li> <li>b) After verification of total number of stickers supplied by the contractor, acceptance</li> </ul>

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		<p>Goods aircargoed/shippment shall be paid through irrevocable confirmed letter of credit opened in favor of the Supplier in a bank in its country, upon submission of documents specified in GCC Clause 11.1.</p> <p>(ii) On Acceptance: Fifty (50) percent of the Contract amount (as per job order) of Goods received shall be paid within thirty (30) days of receipt of the Goods and upon submission of claim supported by the acceptance certificate issued by the Purchaser, plier under the contract shall be as follows:</p>	<p>many days the Purchaser shall undertake to provide acceptance certificate?</p> <p>c) To whom shall the Purchaser issue / provide acceptance certificate?</p> <p>d) Please confirm that “irrevocable confirmed divisible” letter of credit shall be also allowed.</p>	<p>certificate shall be issued as soon as possible.</p> <p>c) Acceptance certificate shall be issued to the contractor.</p> <p>d) It is clearly mentioned on section VII GCC 15.1 of Bid Document. The provision in Section VII GCC 15.1 remains valid.</p>
19	Section VII. Special Conditions of Contract GCC 15.4		Please confirm if Bidders can quote Euro, LC shall be opened in Euro and payment shall be release in Euro.	It is clearly mentioned on price schedule form under Unit Price column that bidder can quote USD, Euro or NPR. LC will be opened in accordance with that currency.
20	Invitation for Bids	Clause 7 ..... Bids must be valid for a period of 120 (One hundred twenty) days counting from the day of bid opening and must be	What exchange rate shall be used to convert USD to EUR?	Please refer to Invitation for Bids, clause 7 and Section II Bid Data Sheet ITB 21.1

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		<p>accompanied by bid security or scanned copy of the bid security in pdf format in case of e-bid, minimum of amounting to USD 400,000.00 (In Words: Four hundred thousand United States Dollars) or NPR 47,016,000.00 (In words: Forty-Seven Million Sixteen Thousad Nepalese Rupees), which shall be valid for minimum 30 days beyond the bid validity period (i.e. April 04, 2021) guaranteed by commercial Bank eligible to issue Bank Guarantee as per prevailing Law in Nepal.</p>		
21	Section II. BDS ITB 21.2	<p>If the Bidder wishes to submit the Bid Security in the form of cash, the cash should be deposited in District Treasury Controller Office, Lainchaur, Deposit Account No.:1100203000000, office code no. 305043501 at Rastriya Banijya Bank, Thamel Branch, Kathmandu and submit the receipt of the deposited amount of cash along with the bid.</p>	<p>a) Please confirm whether foreign bidders can submit the Bid Security in the form of cash deposit via international bank transfer. Similarly, please specify bank details:</p> <ol style="list-style-type: none"> <li>a. Name of the bank:</li> <li>b. SWIFT code:</li> <li>c. IBAN code:</li> <li>d. Name of the account holder:</li> <li>e. Purpose of the deposit:</li> </ol>	<p>a) Please refer Invitation of Bid and Section II. BDS ITB 21.2 b) Please refer Section I. Instructions to Bidders 21.4 and 21.5</p>

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			b) When and how will the deposit be returned once tender procedures are over?	
22	Section II BDS ITB 12.1 (h)	<p>Bidders shall have to submit their bids electronically only.</p> <ul style="list-style-type: none"> <li>• The catalogues or equivalent documents stating detail Specifications of Excise Stamps, the physical and performance feature of the Excise Stamps</li> <li>• Sample excise stamps printed in the past by the Supplier (10 samples of different category).</li> </ul>	Please confirm whether these samples/catalogues shall be submitted electronically only. Otherwise, please confirm an address where these samples/catalogues shall be sent to.	Please refer Section II BDS ITB 23.1
23	Section V. Schedule of Requirements - 3. Technical Specifications – 1. Specifications of Excise stamps for Cigarettes	Type : Sheet	Please clarify whether excise stamps for Cigarettes shall be delivered in sheets or in single cuts. If in single cuts, what is the required format? If in sheets, what is required format? e.g. how many stamps per sheet? What is size of the sheet?	Please refer to technical specification 1. Specifications of Excise stamps for Cigarettes (page no 83) and also refer particulars row 13 type on page 86. The bidder can visit IRD and observe the samples.

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24	Section V. Schedule of Requirements - 3. Technical Specifications – 1. Specifications of Excise stamps for Readymade Liquors	Type: Reel	Please clarify the number of excise stamps in a reel and the direction of excise stamps in a reel.	Please refer to section VII SCC GCC 22.2
25	Section V. Schedule of Requirements - 3. Technical Specifications – 2. Specifications of Excise stamps for Non-Smoking Tobacco Products	Type: Reel	Please clarify the number of excise stamps in a reel and the direction of excise stamps in a reel.	Please refer to section VII SCC GCC 22.2
26	Section V. Schedule of Requirements - 3. Technical Specifications – 3. Specifications of Excise stamps for Non-Smoking Tobacco Products	Size of the Excise Stamp (Width x Length) 20 mm X 45 mm	Please confirm size of the stamps.	Please refer Addendum Notice 1.

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27	Section III. 2. List of Related Services and Completion Schedule	<p>1. Digital Submission of forty two (42) sample excise stamps: 10 days from receiving designs from purchaser</p> <p>2. Initial proof print of 20 copies of each forty two (42) sample excise stamps: 15 days from receiving approval of initial sample proof from purchaser</p> <p>3. Production of final proof print of forty two (42) sample excise stamps (cigarette 50,000 pcs and others 10,000 pcs): 15 days after receiving the initial final proof of excise stamps from purchaser</p>	<p>1. Please advise if we could the design in 14 days.</p> <p>2. Please advise if we could submit the initial proof print in 20 days.</p> <p>3. Please advise if we could submit final proof print in 20 days.</p>	Please refer Section III. 2. List of Related Services and Completion Schedule. The provisions of Section III. 2. List of Related Services and Completion Schedule remains valid.
28	Section III. 3. Technical Specifications	<p>Technical Specification in page no 83, 87, and 91:</p> <p>1. Material – Thickness: 60-70 micron</p>	Please advise if we could supply material thickness of 70-80 micron	Please refer technical specification in page no 83, 87 and 91. The provisions of Section III. 3. Technical Specifications remains valid.
29	Section III. 3. Technical Specifications- 3. Specifications of Excise stamps for Non-Smoking Tobacco Products	No adhesive: Paper should be without adhesive for cigarette.	Is this mistyping? Please advise the correct specification of adhesive for non-smoking tobacco products.	Please refer to addendum notice 1.

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30	Section I. Instructions to Bidders	16.1 Currencies of Bid	We request department to kindly clarify whether Indian Rupees (INR) will be considered as convertible currency for Bids.	It is clearly mentioned on Price Schedules Goods Manufactured Outside the Nepal, to be Imported in page no 65, under Unit Price column that bidder can quote USD, Euro or NPR.
31	Section II. Bid Data Sheet ITB 21.1 and 21.2	<p>If the Bidder wishes to submit the Bid Security in the form of unconditional bank guarantee, the bidder should submit the original copy of the guarantee along with the bid.</p> <p><i>The validity period of the bid security must be at least 150 days (i.e. April 4, 2021) from the deadline of bid submission (i.e.)</i></p> <p><i>A bid security issued by a foreign bank must be counter-guaranteed by Commercial Bank or Financial Institution situated in Nepal, eligible to issue Bank Guarantee as per prevailing Law.</i></p>	<p>i. Is it acceptable if the final Bank Guarantee is issued from Standard Chartered Bank Nepal in USD currency? If not we humbly request the department to share the details of all the eligible banks in Nepal.</p> <p>ii. As the bid submission have to done electronically only, kindly clarify whether Bank Guarantee can be scanned and submitted during bid submission.</p>	<p>i. Bank Guarantee can be issued from Commercial Bank or Financial Institution situated in Nepal, eligible to issue Bank Guarantee as per prevailing Law.</p> <p>ii. Bidders shall submit bid documents along with Bank Guarantee documents through <a href="https://bolpatra.gov.np/egp">https://bolpatra.gov.np/egp</a> portal. If any bidder wants to also submit physical copy of those documents, they can submit it to purchaser within 15 days of bid opening.</p>
32	Section III. Section III. Evaluation and	<b>Qualification Criteria clause (6)</b>	We request the department to kindly confirm whether self-declaration	Bidder can submit self-declaration as evidence. Inland Revenue Department

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	Qualification Criteria	The Bidder should have completed inhouse manufacturing facilities with high security standards. The Bidder should have all machines for all the processes required to produce the Excise Stamps in a single premise as specified in technical specifications so as to ensure secrecy of Excise Stamps continuity and timely supply. (Submit evidence)	from bidder can be submitted as evidence.	can verify such evidence and asks for further evidence, if required.
33	Section III. Section III. Evaluation and Qualification Criteria	<p><b>Qualification Criteria clause (7)</b></p> <p>The Bidder should submit list of plants &amp; machineries and full address of factory/ printing work place location including the capacity of producing the required Excise stamps, its quantity and capacity per month along with production flow-chart to manufacture the tendered items. (Submit evidence)</p>	We request the department to kindly confirm whether self-declaration from bidder can be submitted as evidence.	Bidder can submit self-declaration from as evidence. Inland Revenue Department can verify such evidence and asks for further evidence, if required.